



Office of General Education and Global Engagement
Study Away Academic Clearance and Approval
For semester or year-long programs

Student Name _____ LC ID# _____

Study Away Program Choice: To be completed by student

Intended Program _____

Term or semester of intended program, please indicate year:

Fall Spring Summer Interim May Away Academic year _____

Academic Clearance: To be completed by Academic Adviser

Adviser(s) _____

What major/minor requirements still remain to be completed?

Does the student need to complete prospective major/minor requirements abroad in order to graduate when planned Yes No

If yes, which courses abroad will count toward these requirements?

*Student should attach a list of courses and credit hours they intend to take while studying abroad and, if necessary, complete a Transient Credit Request.

If you find it helpful, please send a note to the Office of General Education and Global Engagement, describing and assessing the student for study abroad.

Adviser signature _____ Date _____

Adviser signature _____ Date _____

Approval: To be reviewed and signed by Associate Provost for General Education and Global Engagement

Permission from the Office Global Engagement is required to be able to register for a college approved study away program. Before submitting your application to the program, you must schedule a time to meet first with your adviser and then the Associate Provost in the Office of Global Engagement to learn all academic and travel requirements. They will approve this form and verify they have met with you by signing below:

Associate Provost signature _____ Date _____

**Completed application must be turned into the Office of General Education and Global Engagement, 202 Quillian.
Office hours: 8 a.m. to 5 p.m., Monday-Friday**